

(b)(6)

**From:** (b)(6)  
**Sent:** Thursday, February 10, 2011 2:55 PM  
**To:** (b)(6)  
**Cc:** (b)(6)  
**Subject:** RE: 3600 - FOIA, Request TSA11-0344 (REPLY/NOTICE)

TSAScreeningOps (b)(6):

Relative to **TSA Form 415, Certification of Identity**, indications were the form was to be completed by TSA officials via phone collection rather than issued to persons to complete. Consequently, it was understood that Paperwork Reduction Act (PRA) was determined not applicable and OSO, as the requesting office, did not request PRA (OMB submission).

For questions re: PRA , pls contact OIT's (b)(6), TSA PRA Officer.

Regards.

(b)(6), OIMP Director

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## OIMP

TSA Directives & Forms Management Programs

(b)(6) (b)(6)

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**From:** (b)(6)  
**Sent:** Thursday, February 10, 2011 11:35 AM  
**To:** (b)(6)  
**Cc:** (b)(6)  
**Subject:** RE: FOIA request TSA11-0344

(b)(6)

I am copying (b)(6), who is the Director of Information Management Programs. All forms TSA created are coordinated through his office. His office may have some additional information on the TSA Form 415.

(b)(6)

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**From:** (b)(6)  
**Sent:** Thursday, February 10, 2011 10:16 AM  
**To:** (b)(6)  
**Subject:** RE: FOIA request TSA11-0344

(b)(5)

(b)(6)

Department of Homeland Security  
Transportation Security Administration  
Office of Security Operations  
601 S. 12th Street, East Tower, E5-357N  
Arlington, VA 20598-6029  
Phone: 571-227-(b)(6)  
Fax: 571-227-1919

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**From:** (b)(6)  
**Sent:** Wednesday, February 09, 2011 3:39 PM  
**To:** (b)(6)  
**Cc:** (b)(6)  
**Subject:** FW: FOIA request TSA11-0344

(b)(6)

Attached is the most recent form and the FOIA Request Form.

(b)(6)

<< File: FOIA Tasking Sheet (b)(6) (0344).doc >> << File: TSA\_Form\_415\_FINAL(508)\_080801.doc >>

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**From:** (b)(6)  
**Sent:** Monday, February 07, 2011 12:50 PM  
**To:** (b)(6)  
**Subject:** FW: FOIA request TSA11-0344

(b)(5)

Thanks,

(b)(6)

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**From:** (b) (6)  
**Sent:** Monday, June 23, 2008 6:28 PM  
**To:** OPS, HNL; (b) (6)  
(b) (6)  
(b) (6)  
**Cc:** (b) (6)  
**Subject:** Additional Information for ID Form (TEMPLATE)

To modify the Certification of Identification form, a “backside” template has been developed to allow you to collect and record information in a cohesive, organized fashion that will assist in report writing (when needed) and allow easier review after the fact. Please see the attachment. We have not altered the form supplied in the SOP. We have added a second page that can be printed on the BACK to save paper. All subsequent notes made during the call to TSOC can be recorded on this side of the form. Please have your officers write in a legible manner now that we have set up more room to write.

Note that whenever this Certification of Identification form is used and TSOC is called to verify information, Coordination Center is contacted to assign an IR number that will be used to track the information. This call to Coordination Center, and the assignment of the number, can be done AFTER all else is completed and the passenger has been let through, or denied access. The lower portion of the template allows room for the resolution to the check (positive or negative)...all information ends up on one form and in one place at the end of the day (filed at the Coordination Center). Coordination Center will ask for some specific information during your call to them, which will be recorded and verified with the Forms once they are forwarded to Coordination Center at the end of the day.

Please use this electronic version to print out the form; then create two-sided forms with the Certification of Identification Form from the SOP.

If you have any questions or suggestions, please let us know.

Thank you to Joy in the Coordination Center for working of this template on short notice to assist our processes.

(b) (6)  
Deputy Assistant Federal Security Director (DAFSD)  
Screening Operations/SPOT Coordinator-BDO HNL Team  
Transportation Security Administration (TSA)  
Department of Homeland Security (DHS)  
300 Rodgers Blvd. #45  
Honolulu, Hawaii 96819  
Ph. 808-216 (b) (6)

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